

COVID-19 Preparedness Plan for Rochester Area Bible Quizzing

Rochester Area Bible Quizzing (RABQ) is committed to providing a safe and healthy environment for all our participants and volunteers in our 2020-2021 season. To ensure we have a safe and healthy season, RABQ has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Quizzers, parents, and volunteers are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 at our monthly quiz meets, and that requires full cooperation among our participants. Only through this cooperative effort can we establish and maintain the safety and health of all quizzers, parents, and volunteers at our monthly quiz meets.

The COVID-19 Preparedness Plan is administered by RABQ Director Jim Benson, who maintains the overall authority and responsibility for the plan. However, parents and volunteers are equally responsible for supporting, implementing, complying with, and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan. RABQ welcomes feedback from parents and volunteers and will consider incorporating any suggestions that improve the quiz meet experience while maintaining a safe environment for all.

RABQ's COVID-19 Preparedness Plan follows the guidance developed by the state of Minnesota, available at the Stay Safe Minnesota website (<https://staysafe.mn.gov>), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19. Specifically, this plan incorporates the guidance given in Governor Walz's Emergency Executive Order 20-81 (effective July 25, 2020) as well as MDH's *Guidance for Gatherings: Faith-based Communities, Places of Worship, and Ceremonies*. Finally, this plan will incorporate elements of the Preparedness Plan developed by Emmanuel Baptist Church (EBC) in Rochester, MN. This plan will be updated based on Minnesota's relevant and current executive orders and/or Rochester city mandates, whichever take precedence.

This Plan will address the following items for RABQ's monthly quiz meets:

1. Quizzers, parents, and volunteers who are sick;
2. Protocol for social distancing;
3. Personal hygiene;
4. EBC building protocol;
5. Cleaning and disinfecting protocol; and
6. Communications and training.

Ensure Sick Quizzers, Parents, And Volunteers Stay Home

RABQ will remind all teams and coaches prior to the quiz meet that participants should self-evaluate their health and remain at home when they are sick or experiencing symptoms or

have had recent exposure to a COVID-positive individual. Coaches will need to determine the extent of recent exposure among team members and decide if non-symptomatic quizzers will be allowed to participate. Likewise, parents will need to screen all children (quizzers and spectators) prior to arrival at EBC for the monthly quiz meets. All volunteers (e.g., quizmasters, scorekeepers, etc.) will need to self-screen and communicate their ability to attend and fill their position prior to each meet. For the safety and well-being of all involved, as well as the success of the 2020-2021 RABQ season, all participants should skip the monthly meet if there is any concern about their overall health. **If in doubt, stay home.**

Protocols For Social Distancing

RABQ will implement the following procedures for social distancing:

1. Per MDH's *Guidance for Gatherings: Faith-based Communities, Places of Worship, and Ceremonies*, building occupancy must not exceed 50% capacity. Per EBC, a maximum of 160 people is allowed at a monthly quiz meet.
2. Per MDH's *Guidance for Gatherings: Faith-based Communities, Places of Worship, and Ceremonies*, occupancy of EBC must allow for at least 6' between people who do not live in the same household. This will include:
 - a. Arrangement and/or removal of chairs in the sanctuary per EBC guidance.
 - b. If possible, the largest rooms at EBC will be used for quizzing so that the setup of quiz rooms allow for 6' distance between quizzers of any team (with the household exception mentioned above). This will require the following restrictions for the 2020-2021 season:
 - i. Only two-team quiz matches will be allowed.
 - ii. Each team will be restricted to 3 quizzers in play. Additional quizzers can be substituted only after 1 of the 3 quizzers is no longer participating (e.g., quizzing out).
 - iii. All 3 seat pads will be used with each quiz box.
 - iv. Each quizzer must be spaced appropriately on opposite ends of a set of pads. The central set of seat pads will have opposing quizzers on each end (assuming each is a 3-person team). Thus, a maximum of 6 active quizzers will be allowed in each match.
 - v. Each quiz room will have a designated area for quizzers to answer a question. This space will be clearly outlined on the floor and will be a minimum of 6' from all other quizzers, the quizmaster, scorekeeper, coaches, etc. Further information on this designated area can be found in the next section (Personal Hygiene).
 - c. If a quiz room contains both a quizmaster and scorekeeper, these individuals must maintain 6' distance (e.g., sitting at opposite ends of a standard EBC folding table) unless they are members of the same household.

- d. Coaches will maintain 6' distance from their team during time outs. At the discretion of the quizmaster, the length of the time out will be adjusted to allow time for a team discussion in separate areas of the room (for privacy).
 - e. The number of spectators attending quiz meets will be limited and will vary based on the capacity of each quiz room. Spectators who do choose to attend will be reminded by the quizmaster to maintain social distancing from those not in their household. If a room size does not allow for proper social distancing, excess spectators will be asked to wait outside the room.
 - f. In general, small rooms will be limited to 10 people or less. Rooms that cannot accommodate 10 or less people while maintaining 6' distance will not be used. Larger rooms will be limited to 50% occupancy as well as 6' distance.
3. Before each monthly quiz meet, RABQ volunteers will ensure that the sanctuary is set-up for the initial meeting and announcements while maintaining adequate space. 6' markings on the floor (via masking tape or equivalent) may be used where necessary to assist participants waiting in hallways. Either the director or volunteers will dismiss families or individuals after the initial meeting to limit crowding at the sanctuary exit and again after the final awards ceremony. Likewise, a quizmaster will be responsible for dismissing teams and coaches after a quiz match to avoid congregating at doorways.

Personal Hygiene

RABQ will implement the following procedures for hygiene safety:

1. Per MDH's *Guidance for Gatherings: Faith-based Communities, Places of Worship, and Ceremonies*, all quizzing participants, volunteers, parents, spectators, and other EBC occupants at the monthly quiz meets must wear a face covering (i.e., mask) at all times while indoors, with the following exceptions:
 - a. Children under 2 years or anyone with a medical, developmental, or behavioral condition that makes it unreasonable to wear a face covering must not wear face coverings.
 - b. A quizmaster who is actively reading a question during a quiz match. All other quizmaster communications (calling on a quizzer, rules clarification, description of question, score checks, etc.) must be done with a face covering. This exemption is based on the spirit and tradition of quizzing which involves maximum clarity from the quizmaster as well as visual cues for the quizzers in anticipation of answering as quickly as possible for the purpose of friendly, God-honoring competition.
 - c. A quizzer who is actively answering a question after being acknowledged by the quizmaster and stepping to the designated area described above under "Protocols For Social Distancing". This exemption is based on the spirit and tradition of quizzing which involves maximum clarity from the quizzer while

answering within the time limits for the purpose of friendly, God-honoring competition. It is the discretion of the quizmaster to start the 30-second clock based on the quizzers' prompt occupation of the designated area to answer the question.

2. Only personal food and beverages are allowed. No "social" events will be held during the 2020-2021 season that include shared food or beverages (i.e., dessert banquets, pizza party, etc.).
3. All participants are encouraged to bring hand sanitizer to each monthly quiz meet. Hand sanitizer will also be provided in each quiz room.
4. RABQ volunteers will regularly wash hands throughout the quiz meet. Quizzers, coaches, parents, and spectators will be encouraged to regularly wash hands throughout the quiz meet and avoid physical contact (shaking hands, "high fives", etc.).

EBC Building Protocols

1. RABQ will communicate occupancy needs with EBC staff. Areas of EBC not needed for monthly quiz meets will be blocked off or locked.
2. Where possible, doors will be propped open to limit contact. Windows will be opened to allow additional ventilation if available.
3. Signs will be posted by EBC or RABQ staff to remind participants of social distancing requirements and personal hygiene practices.
4. When possible, separate entries and exits will be designated for each room in use.

Cleaning And Disinfecting Protocols

1. Quiz rooms will be cleaned between matches. Volunteer staff (quizmaster, scorekeeper, etc.) will wipe down all high-touch surfaces (quiz pads, door handles, quiz box, etc.) using a sanitizer or cleaning agent.
2. EBC and/or RABQ staff & volunteers will sanitize the entry, hallways, sanctuary bathrooms, sanctuary, and sanctuary chairs, etc. before quiz meets and all essential doorways will be propped open to reduce physical contact with any surfaces.

Communications and Training

1. An electronic copy of this Plan will be available for review by EBC, parents, coaches, and volunteers prior to monthly quiz meets. A hard copy of this Plan will be available at EBC in a prominent location accessible to all visitors (entryway or equivalent).
2. It will be the responsibility of the RABQ director to effectively communicate this Plan prior to quiz meets via email communication to coaches, parents, and volunteers. It will

further be the responsibility of team coaches to effectively communicate this Plan prior to quiz meets with team members and parents who may not be part of the RABQ distribution list.

3. It will be the responsibility of the RABQ director to effectively communicate this Plan prior to quiz meets via verbal announcements during the Fall Kickoff event and all subsequent monthly meets to all attendees (quizzers, spectators, coaches, parents, and volunteers).
4. It is the expectation that all RABQ volunteers (coaches, quizmasters, scorekeepers, etc.) will continue to effectively communicate this Plan during the quiz meets in their rooms and public areas.
5. Changes made to this Plan during the 2020-2021 season (based on guidance from MDH and/or new Executive Orders) will be communicated as above.
6. The September Kickoff demonstration quiz will, to the greatest extent possible, clearly demonstrate a typical 2020-2021 quiz match using face coverings and social distancing.

Plan Development

August 17, 2020

Plan Updates/Revisions

As stated above, this Plan is based on MDH's *Guidance for Gatherings: Faith-based Communities, Places of Worship, and Ceremonies* as well as the Emergency Executive Orders in effect at this time (currently through September 11, 2020). Changes, updates, and revisions to this Plan will be documented here.